



**LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM**

TITLE: Professional Development for Library Aides
NUMBER: MEM-052098
ISSUER: Frances Gipson, Ph.D., Chief Academic Officer
Division of Instruction

Esther Sinofsky, Ph.D., Administrative Coordinator
Integrated Library and Textbook Support Services

ROUTING
LD Superintendents
Administrators of Instruction
Directors
Principals
Library Aides

DATE: July 30, 2018

PURPOSE: The purpose of this Memorandum is to invite all Library Aides to the two (2) professional development meetings being offered for the 2018-2019 school year and to notify their respective principals of the meeting.

BACKGROUND: During the 2018-2019 school year, Integrated Library & Textbook Support Services is offering two professional development meetings specifically designed for Library Aides. These professional development meetings will focus on topics such as District library-related policy and procedure updates, collection development aids, *Destiny* updates, and sharing of “best practices.”

INSTRUCTIONS: The professional developments are scheduled as follows:

Fall Semester Professional Development

Date: Friday, August 17, 2018
Districts: Northwest and East
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 2-131 (2nd floor of the Beaudry building)

Date: Tuesday, August 21, 2018
Districts: South and West
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 19-123 (19th floor of the Beaudry building)



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

Date: Wednesday, August 22, 2018
Districts: Northeast and Central
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 2-131 (2nd floor of the Beaudry building)

Spring Semester Professional Development

Date: Friday, January 11, 2019
Districts: Northwest and East
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 2-131 (2nd floor of the Beaudry building)

Date: Friday, January 18, 2019
Districts: South and West
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 2-131 (2nd floor of the Beaudry building)

Date: Thursday, January 24, 2019
Districts: Northeast and Central
Time: 8:30 a.m. – 11:30 a.m.
Location: Room 2-131 (2nd floor of the Beaudry building)

ASSISTANCE: For assistance or further information, please contact Oscar Gonzalez, ITAF, (213) 241-0465; Kathleen Sheppard, Coordinating Field Library, at (213) 241-2285; or, Esther Sinofsky, Administrative Coordinator, at (213) 241-1236.