



LOS ANGELES UNIFIED SCHOOL DISTRICT  
MEMORANDUM

**TITLE:** Selection of Textbooks for  
Algebra I, Algebra II, and Geometry

**NUMBER:** MEM-6489.0

**ISSUER:** Dr. Ruth Pérez  
Deputy Superintendent of Instruction

Gerardo Loera, Chief Academic Officer  
Office of Curriculum, Instruction and School Support

**ROUTING**

ESC Superintendents  
ESC Instructional Directors  
Principals

**DATE:** April 7, 2015  
**(Due: April 30, 2015)**

**PURPOSE:** This Memorandum is intended to provide schools and Education Service Centers (ESCs) with assistance and procedures regarding the newly adopted Algebra I, Algebra II, and Geometry textbooks.

**BACKGROUND:** The State Board of Education (SBE) adopted Grades K-8 Mathematics programs on January 15, 2014. Unlike the State-adoption driven process outlined above for Grades K-5, *California Education Code* §60400 requires a Board-approved process for adoption that includes a legal compliance review. Therefore, for Grades 9-12, the purpose of the Committees is to review the publisher-submitted textbooks and recommend which ones should be adopted by the Board of Education because they meet the learning needs of LAUSD students.

The evaluation rubric combined the California County Superintendents Educational Service Association's Curriculum & Instruction Steering Committee's *Math Curriculum Evaluation Toolkit* and the Council of the Great City School's *High School Publishers' Criteria for the Common Core State Standards for Mathematics*. This evaluation resource formed a "lens" to examine various areas of content within the materials while establishing a founding of Focus, Coherence and Rigor. Ensuring alignment to the Mathematic Framework, the *Toolkit* was organized into four categories: Mathematics Content/Alignment to Standards, Program Organization, Assessment, and Universal Access.

On April 14, 2015, the Board of Education adopted the Mathematics textbooks and materials listed in Attachment A for use in District high schools. The Board approved the selection of a single textbook per course per school.

**INSTRUCTIONS:** Each high school is to form a committee consisting of an Administrator, the Mathematics Department Chairperson, the Mathematics instructors, and other staff and stakeholders as the school deems appropriate. It is recommended that staff qualified to represent English Learners and Students With Disabilities be present to ensure their equal access to a quality Mathematics program.



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Middle schools offering Algebra I and Geometry should follow the procedure outlined above for high schools.

In addition, to proactively safeguard against potential conflicts of interest, each committee member must complete Form 700 and the Conflict Management form (Attachment C). Individuals with a conflict of interest may **not** serve on the committee. The original completed Form 700 should be submitted to the Ethics Office by the principal. The principal should keep the Conflict Management form on file.

This committee will review the adopted materials for each Mathematics course and must reach consensus to select a single text for use by teachers in each course.

As part of the selection process, school committees must consider the disaggregated data of student performance on the Mathematics CST, academic background and experience of the Mathematics instructors, the academic rigor of the textbooks, the appropriateness of the textbooks for English Language Learners, Standard English Learners, Students With Disabilities, and students identified as GATE, in addition to coverage of the Common Core State Standards in Mathematics (content and mathematical practices) with California additions in each textbook.

The ESCs will assist the high schools in the formation of these committees. Secondary Mathematics will provide the ESCs detailed reviews of the Board adopted textbooks to share with the schools. The ESCs will help the schools obtain examination copies of textbooks from the publishers. Publishers have been advised not to visit schools individually. Secondary Mathematics will coordinate any requested publisher presentations at the ESC.

Once the selection committee has made its choices, the principal will complete Attachment B, Selection of Algebra I, Algebra II, and Geometry Textbooks Checklist, and return it to Integrated Library & Textbook Support Services **no later than Thursday, April 30, 2015**. Orders will be placed for each school per the projected student enrollment in each grade level discussed at each school's Textbook Order Roadshow meeting.

Principals in schools with **year-round** calendars must inventory existing Mathematics textbooks needs for July 1, 2015. If and when shortages are identified, ESC staff must work with traditional calendar schools to identify inventory that can be moved into year-round schools the first week of July or sooner, so that each student has a book for home and school use for the summer track. Since all schools will be receiving the new adoption as soon as orders and deliveries can be completed, traditional school staff should not hesitate to move inventory to year-round schools as needed.

**ASSISTANCE:** For assistance, contact Esther Sinofsky, Administrative Coordinator, Integrated Library & Textbook Support Services at (213) 241-1236; Textbook Services at (213) 241-2733; or, Laura Cervantes, Coordinator, Secondary Mathematics, at (213) 241-2071.



ADOPTED ALGEBRA I, ALGEBRA II, AND GEOMETRY

Algebra I	
Publisher	Title
Big Ideas Learning - Houghton Mifflin Harcourt	<i>Big Ideas Algebra I</i>
College Preparatory Mathematics	<i>Core Connections, Algebra I</i>
The College Board	<i>Springboard Algebra I</i>

Algebra II	
Publisher	Title
Big Ideas Learning	<i>Big Ideas Algebra II</i>
College Preparatory Mathematics	<i>Core Connections, Algebra II</i>
The College Board	<i>Springboard Algebra II</i>

Geometry	
Publisher	Title
Big Ideas Learning- Houghton Mifflin Harcourt	<i>Big Ideas Geometry</i>
College Preparatory Mathematics	<i>Core Connections, Geometry</i>
The College Board	<i>Springboard Geometry</i>



Los Angeles Unified School District  
**INTEROFFICE CORRESPONDENCE**

MEM-6489  
April 7, 2015

ATTACHMENT B

**TO:** Esther Sinofsky, Administrative Coordinator  
Integrated Library & Textbook Support Services

**DATE:** \_\_\_\_\_  
(due no later than **April 30, 2015**)

**FROM:** \_\_\_\_\_, Principal  
\_\_\_\_\_, High School, Location Code \_\_\_\_\_

**SUBJECT: SELECTION OF ALGEBRA I, ALGEBRA II, AND GEOMETRY TEXTBOOKS CHECKLIST**

We have reviewed the recommended choices using the following criteria:

- Data of student performance on the Mathematics disaggregated CST scores
- Data of student performance on the Mathematics periodic assessments
- Academic rigor of the textbooks
- Coverage of the Common Core State Standards – Mathematics with California additions and the Mathematical Practice Standards
- Appropriateness for English Language Learners, Standard English Learners, Students With Disabilities and students identified as GATE
- Data on years of faculty experience and certification
- Description of differentiated professional development support for faculty

Based on the above criteria, we have chosen only **one** textbook in each subject as indicated below:

**Algebra I**

- |  |  |
|--|--|
| <input type="checkbox"/> Core Connections, Algebra I | College Preparatory Mathematics (CPM)  |
| <input type="checkbox"/> Big Ideas Algebra I         | Big Ideas - Houghton Mifflin Harcourt. |
| <input type="checkbox"/> Springboard Algebra 1       | The College Board                      |

**Algebra II**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Springboard Algebra II       | The College Board                     |
| <input type="checkbox"/> Core Connections, Algebra II | College Preparatory Mathematics (CPM) |
| <input type="checkbox"/> Big Ideas Algebra II         | Big Ideas Learning (HMH)              |

**Geometry**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Big Ideas Geometry         | Big Ideas Learning (HMH)              |
| <input type="checkbox"/> Core Connections, Geometry | College Preparatory Mathematics (CPM) |
| <input type="checkbox"/> Springboard Geometry       | The College Board                     |

Please submit via school mail to Esther Sinofsky, Administrative Coordinator, [esther.sinofsky@lausd.net](mailto:esther.sinofsky@lausd.net) or by fax to (213) 241-2560, **no later than Thursday, April 30, 2015.**



LOS ANGELES UNIFIED SCHOOL DISTRICT  
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LAUSD Ethics Office

Ask Ethics: (213) 241-3330 <http://ethics.lausd.net>

CONFLICT MANAGEMENT

Building Trust  
Inside and Out

LOCAL TEXTBOOK SELECTION COMMITTEES

**PRELIMINARY CONFLICT ANALYSIS:** Before you begin participating on a selection committee, please answer the questions below to determine whether you have any potentially conflicting interests. Thank you!

FIRST NAME:	LAST NAME:	EMPLOYEE ID#:
SCHOOL OR OFFICE:	ADDRESS:	
PHONE:	EMAIL:	EDUCATION SERVICE CENTER:

Potentially Conflicting Interests	Yes	No
1. Are you or any member of your family (including co-habitants) a current or former employee, consultant, contractor or board member of an entity that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your spouse works for a textbook publishing company.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you or any member of your family (including co-habitants) own – directly or indirectly – a financial interest (including stock, stock options, or other securities) in any business entity that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your child owns stock in a company that produces instructional materials.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. During the past 12 months, have you or any member of your family (including co-habitants) received or been promised any salary, royalties, consulting fees, honoraria, gifts or loans from any person or entity (including any subsidiary, parent organization, or other affiliate) that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities and dates. Include additional pages, if necessary. Example: You have served as a contributor, editor, author or other consultant for an instructional materials company.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. Can you identify any other personal or professional affiliation you have that could create an actual or apparent conflict with your responsibilities for LAUSD's selection committee? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your co-habitant is the board president for a non-profit that lobbies LAUSD officials on curriculum and instruction.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do you understand that leading up to and throughout your service on LAUSD's committee that you or any member of your family (including co-habitants) may not have any economic interest in any entity that is under consideration by LAUSD in the instructional arena? As a general rule, an economic interest is any interest that is distinguishable from an effect on the general public.	<input type="checkbox"/>	<input type="checkbox"/>

I certify that the information I have provided in this form is accurate to the best of my knowledge for the date I have signed, and I commit to providing an updated form whenever there is a material change to this information.

Signature \_\_\_\_\_ LAUSD Title \_\_\_\_\_ Date \_\_\_\_\_

**Form 700 Alert:** Please remember that under California law if you participate on the selection committee you must submit a Statement of Economic Interests (Form 700) within 30 days of beginning participation on the committee. You can download the Form and tools for helping you complete the Form from the Ethics Office website at: <http://ethics.lausd.net>.

CM REV0314

Return to your committee coordinator or administrator

Los Angeles Unified School District • Ethics Office  
333 S. Beaudry Avenue, 20th Floor • Los Angeles • California 90017  
Tel: (213) 241-3330 • Fax: (213) 241-3319



LOS ANGELES UNIFIED SCHOOL DISTRICT  
MEMORANDUM

**CALIFORNIA FORM 700**  
FAIR POLITICAL PRACTICES COMMISSION  
A PUBLIC DOCUMENT

**STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE**

Date Received  
Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

- State
- Multi-County \_\_\_\_\_
- City of \_\_\_\_\_
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of \_\_\_\_\_
- Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual: The period covered is January 1, 2013, through December 31, 2013.
- or-
- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2013.
- Assuming Office: Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_
- Candidate: Election year \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_
- Leaving Office: Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one)
- The period covered is January 1, 2013, through the date of leaving office.
- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.

**4. Schedule Summary**

Check applicable schedules or "None."

► Total number of pages including this cover page: \_\_\_\_\_

- Schedule A-1 - Investments - schedule attached
- Schedule A-2 - Investments - schedule attached
- Schedule B - Real Property - schedule attached
- Schedule C - Income, Loans, & Business Positions - schedule attached
- Schedule D - Income - Gifts - schedule attached
- Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER ( ) E-MAIL ADDRESS (OPTIONAL)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_  
(month, day, year)

Signature \_\_\_\_\_  
(File the originally signed statement with your filing official.)

FPPC Form 700 (2013/2014)  
FPPC Advice Email: advice@fppc.ca.gov  
FPPC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov