



INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District

TO: Local District Administrator of Instruction or designee

DATE:

FROM: _____, Principal Name

(Due by April 7, 2017)

_____, School _____ Location Code _____ Local District

SUBJECT: SELECTION OF GRADES TK/K-5/6 ENGLISH LANGUAGE ARTS/ENGLISH LANGUAGE DEVELOPMENT TEXTBOOK PROGRAM 2

Part II. Selection Committee Choice

Instructions: The school principal may complete Part II of Attachment A-2 if the request for approval on Part I Attachment A-1 is marked “approve.” Attach a copy of Attachment A-1 to this correspondence.

Selection Committee Choice	
Indicate ELA/ELD textbook program choice below, based on the selection review criteria.	
Check Selection	Title/Publisher
<input type="checkbox"/> Chosen by selection committee	<input type="checkbox"/> <i>Benchmark Advance</i> by Benchmark publishers <input type="checkbox"/> <i>Reading Wonders</i> by McGraw Hill publishers <input type="checkbox"/> Other: _____ (autonomous models, See Sec. II)

Selection Review Criteria

We have reviewed the recommended choices using the following criteria, check all that apply

- Student performance data (ELA interim assessments, DIBELS/TRC, SBAC, CELDT)
- Academic rigor of the instructional program
- Data on years of faculty experience and certification
- Description of differentiated professional development support for faculty
- Coverage of the California content standards including ELA/ELD Framework
- Access and equity for English learners, Standard English learners, students with disabilities and students identified as gifted and talented
- Comprehensive ELD Program, Integrated ELD and Designated ELD, including:
 - Alignment to, and adequate in-depth instruction of, CA ELD standards; Part I “*Interacting in Meaningful Ways*” and Part II “*How English Works*”
 - CA ELD standards used in tandem with CA content standards and effectively support ELs at all language proficiency levels to access grade level content
 - Differentiated instruction by EL proficiency levels
 - Content and language objectives are clearly marked

_____ Principal Print Name

_____ Principal Signature _____ Date

Please submit this form via school mail, scan, or fax to the Local District Administrator of Instruction or designee, **no later than Friday, April 7, 2017.**

*Note: Please keep documentation on file representative of consultation with faculty and parents (e.g. agenda and sign-in).

c: Director/Supervisor